

# Notice of Annual General Meeting

NOTICE IS HEREBY GIVEN THAT the Twelfth (12th) Annual General Meeting ("AGM") of MAXIS BERHAD ("Maxis" or "the Company") will be conducted on a fully virtual basis for the purpose of considering and if thought fit, passing with or without modifications the resolutions set out in this notice.

| Day a         | e Meeting Platform : <u>https://web.lumiagm.com/</u><br>nd Date : Thursday, 22 April 2021   |                         |
|---------------|---|-------------------------|
| Time<br>Broad | : 3.00 p.m.<br>cast Venue : Auditorium, Level 3A Floor, Menara Symphony, No. 5 Jalan Prof. Khoo Ka<br>46200 Petaling Jaya, Selangor Darul Ehsan, Malaysia   | y Kim, Seksyen 13,      |
| Mode          | of Communication : 1) Typed text in the Online Meeting Platform. The messaging window faci<br>concurrently with the Virtual Meeting Portal, one (1) hour before the 12th AGM, t<br>on Thursday, 22 April 2021<br>2) E-mail questions to <u>ir@maxis.com.my</u> prior to the Twelfth Annual General Meeting  | hat is from 2.00 p.m.   |
|               | , <u>.</u> ,  | -                       |
| NO.           | AGENDA  | ORDINARY<br>RESOLUTIONS |
| 1             | To receive the Audited Financial Statements of the Company and of the Group for the financial year ended 31 December 2020 together with the Reports of the Directors and Auditors thereon. <b>Please refer to Note A.</b>   |                         |
| 2             | To re-elect the following Directors who retire pursuant to Rule 131.1 of the Company's Constitution and, being eligible, have offered themselves for re-election:   |                         |
|               | a) Robert Alan Nason  | Resolution 1            |
|               | b) Mohammed Abdullah K. Alharbi   | Resolution 2            |
|               | c) Abdulaziz Abdullah M. Alghamdi<br>Please refer to Note B.  | Resolution 3            |
| 3             | To approve the payment of Directors' fees and benefits to the Non-Executive Directors of the Company from the conclusion of this Annual General Meeting up till the conclusion of the next Annual General Meeting of the Company to be held in 2022.<br>Please refer to Note C.   | Resolution 4            |
| 4             | To re-appoint PricewaterhouseCoopers PLT (LLP0014401-LCA & AF 1146) ("PwC") as Auditors of the Company to hold office from the conclusion of this meeting until the conclusion of the next Annual General Meeting and to authorise the Directors to fix their remuneration.<br>Please refer to Note D.  | Resolution 5            |
|               | As Special Business<br>To consider and, if thought fit, to pass the following Resolutions:  |                         |
| 5             | To approve Alvin Michael Hew Thai Kheam to continue to act as Independent Non-Executive Director from 30 August 2021 to 29 August 2022.<br>Please refer to Note E.  | Resolution 6            |
| 6             | Renewal of the Authority to Allot and Issue Shares Pursuant to Sections 75 and 76 of the Companies Act 2016.  | Resolution 7            |
|               | "THAT, the Directors be and are hereby empowered, pursuant to Sections 75 and 76 of the Companies Act 2016, to allot and issue shares in the Company, at any time, to such persons and upon such terms and conditions and for such purposes as the Directors may, in their absolute discretion, deem fit including in pursuance of offers, agreements or options to be made or granted by the Directors while this approval is in force and that the Directors be and are hereby further authorised to make or grant offers, agreements or options in respect of shares in the Company including those which would or might require shares in the Company to be issued after the expiration of the approval hereof provided that the aggregate number of shares to be issued pursuant to this approval does not exceed ten (10) percent of the total number of issued shares of the Company for the time being and that the Directors be and are also empowered to obtain the approval for the listing of and quotation for the additional shares so issued on Bursa Malaysia Securities Berhad and that such authority shall continue in force until the conclusion of the next Annual General Meeting of the Company, subject always to the Companies |                         |

Act 2016, the Constitution of the Company, the Bursa Malaysia Securities Berhad Main Market Listing Requirements ("MMLR") and the approvals of all relevant regulatory bodies being obtained

(if required)." Please refer to Note F.



- 7 To obtain shareholders' mandate for the Company and/or its subsidiaries to enter into recurrent related party transactions ("RRPTs") of a revenue or trading nature with:
  - a) Astro Malaysia Holdings Berhad and/or its affiliates;
  - b) Usaha Tegas Sdn. Bhd. and/or its affiliates;
  - c) MEASAT Global Berhad and/or its affiliates;
  - d) Maxis Communications Berhad and/or its affiliates;
  - e) Saudi Telecom Company and/or its affiliates;
  - f) SRG Asia Pacific Sdn. Bhd.; and
  - g) Malaysian Landed Property Sdn. Bhd. and/or its affiliates.

The details of such RRPTs and the full text of Ordinary Resolution 8 to Ordinary Resolution 14 are set out in Appendix I and Appendix VI respectively of the Circular to Shareholders dated 24 March 2021 issued together with this Notice of Annual General Meeting.

8 To transact any other business that may be transacted at the Twelfth Annual General Meeting of which due notice shall have been given in accordance with the Companies Act 2016 and the Constitution of the Company.

BY ORDER OF THE BOARD

DIPAK KAUR SSM PC No. 201908002620 LS 5204 24 March 2021 Kuala Lumpur

## **EXPLANATORY NOTES**

- A. This Agenda item is meant for discussion only as under the provisions of Section 340(1)(a) of the Companies Act 2016 and the Company's Constitution, the audited financial statements do not require the formal approval of shareholders and hence, the matter will not be put forward for voting.
- B. Robert Alan Nason, Mohammed Abdullah K. Alharbi and Abdulaziz Abdullah M. Alghamdi ("the retiring Director" or collectively "the retiring Directors") are standing for re-election as Directors of the Company.

For the purpose of determining the eligibility of the each of the retiring Directors to stand for re-election at the Twelfth AGM, the Board through its Nomination Committee ("NC") had assessed each of the retiring Directors, and considered the following:

- performance and contribution based on the Self-Assessment ("SA") results of the Board Effectiveness Evaluation ("BEE") 2020;
- (ii) level of contribution to the Board and deliberations through their skills, experience and strength in qualities; and
- (iii) level of objectivity, impartiality and their abilities to act in the best interests of the Company.

The retiring Directors met the performance criteria required of an effective and a high-performance Board based on the Directors' SA results of the BEE 2020.

The NC and Board of Directors of the Company ("the Board") have considered the results of the assessment conducted on these Directors and collectively agree that they meet the criteria of character, experience, integrity, competence and time required to effectively discharge their respective roles as Directors, as prescribed by Paragraph 2.20A of the MMLR. The Board approved the NC's recommendation that the Directors who retire in accordance with Rule 131.1 of the Constitution namely, Robert Alan Nason, Mohammed Abdullah K. Alharbi and Abdulaziz Abdullah M. Alghamdi are eligible to stand for re-election. These three (3) retiring Directors had abstained from deliberations and decisions on their own eligibility and suitability to stand for re-election at the relevant Board meetings. The profiles of these retiring Directors are set out on pages 7, 8 and 9 of the Company's Integrated Annual Report for the financial year ended 31 December 2020. These retiring Directors do not hold any shares in Maxis Berhad, have no family relationship with any Director and/or major shareholder of Maxis Berhad, have no conflict of interests with Maxis Berhad and have not been convicted of any offence within the past five years and have not been imposed with any penalty by the relevant regulatory bodies during the financial year ended 2020.

Resolution 8 Resolution 9 Resolution 10 Resolution 11 Resolution 12 Resolution 13 Resolution 14



The retiring Directors referred to in Resolutions 1 to 3 will abstain from voting on the resolution in respect of their re-election at the Twelfth AGM.

# C. Payment of Directors' Remuneration to the Non-Executive Directors from the conclusion of this meeting up till the conclusion of the next Annual General Meeting of the Company in 2022

Pursuant to Section 230(1) of the Companies Act 2016, fees and benefits ("Remuneration") payable to the Directors of the Company are required to be approved by the shareholders at a general meeting. The Company is requesting shareholders' approval for the payment of Remuneration to Non-Executive Directors for the period commencing from the conclusion of this Annual General Meeting up till the conclusion of the next Annual General Meeting of the Company in 2022 in accordance with the remuneration structure set out below. The Remuneration comprises fees and other benefits-in-kind ("BIK") payable to the Chairman and members of the Board, and the Chairmen and members of Board Committees.

The remuneration structure which is being proposed for shareholders' consideration and approval at this Annual General Meeting was arrived at after taking into account the findings and insights received from Willis Towers Watson ("WTW") following its assessment and benchmarking exercise carried out in 2019/2020.

WTW's exercise took into account factors such as the Directors' existing remuneration structure and the demands, complexity, time commitment, accountability and responsibilities expected of the Directors. WTW's assessment involved a benchmarking exercise carried out against remuneration structures adopted by local and regional companies ("comparators").

Based on the assessment and review of the comparators, the Chairmen and members of certain committees should be compensated for the time and effort required for their performance of such roles, in discharging their respective roles. The structure of the Directors' fees takes into account their time commitment for scheduled meetings and unscheduled matters, accountability, responsibilities, expertise, experience and the independent and objective judgment they bring to the Board and the oversight role that they play in respect of the execution by management of its initiatives during these increasingly complex macro-economic times resulting from, among other things, the risks and challenges of the operations and the overall regulatory and markets that the Maxis Berhad and subsidiaries ("Maxis Group") operates in. The Board Committees, operating with their respective Chairmen and members with the appropriate skill sets, facilitate the Board's efficiencies by having specific oversight over matters coming within their respective Terms of References. Meanwhile, the Board as a whole retains collective responsibility for decisions on recommendations made by Committees.

The Remuneration and the Nomination Committees are responsible for conducting an annual review of the Board remuneration policy and the specific expertise and skill sets of the Directors with a view to ensuring that the current remuneration for the members of the Board and Board Committees of the Maxis Group remain competitive and appropriate to attract, retain and motivate individuals with strong credentials and high calibre to serve on the Board of the Company and steer Maxis' ambition to be Malaysia's leading converged solutions company. The Board of Directors, following the review and recommendations from the Remuneration and the Nomination Committees, has recommended the following remuneration structure:

The payment of a fee for the Chairman and members of the Government and Regulatory Affairs Committee ("GRAC") who
are not presently remunerated. The members of GRAC have been performing their respective roles since the formation of
this committee in 2019 but have not been remunerated since then. The Chairman and members of GRAC play a significant
role in advising the management team on government policies and regulations that have significant material impact to
Maxis. As such, the following remuneration is being put forward for shareholders' approval at this Twelfth Annual General
Meeting:

| Description of Fees/ BIK or Position Held                  | Current monthly<br>remuneration<br>approved by<br>shareholders at<br>the Eleventh AGM<br>(RM) | Proposed monthly<br>remuneration for<br>which<br>shareholders'<br>approval is being<br>sought at this<br>Twelfth AGM<br>(RM) | Change in monthly<br>Remuneration<br>(RM) |
|--|---|--|---|
| Chairman of Government and Regulatory Affairs<br>Committee | -   | 4,167  | Introduction of a new fee of 4,167        |
| Member of Government and Regulatory Affairs Committee      | -   | 1,667  | Introduction of a new fee of 1,667        |



 An increase in the fees of the Chairman and members of the Audit and Risk Committee as the existing remuneration quantum (which covers both the audit, risk and compliance functions) is below the market median of the comparators and is not reflective of the level of workload and responsibilities assumed by them. As such, the following revised remuneration is being put forward for shareholders' approval at this Twelfth Annual General Meeting:

| Description of Fees/ BIK or Position Held | Current monthly<br>remuneration<br>approved by<br>shareholders at<br>the Eleventh AGM<br>(RM) | Proposed monthly<br>remuneration for<br>which<br>shareholders'<br>approval is being<br>sought at this<br>Twelfth AGM<br>(RM) | Change in monthly<br>Remuneration<br>(RM) |
|---|---|--|---|
| Chairman of Audit and Risk Committee      | 8,334   | 10,000   | Increase of 1,666                         |
| Member of Audit and Risk Committee        | 1,667   | 4,167  | Increase of 2,500                         |

 An increase in the fees of the Chairman and members of the Business & IT Transformation Committee as the existing remuneration quantum does not commensurate with the significant expertise being contributed by the members of the Committee in advising and having oversight of technology matters, information technology transformation, digitalisation, innovation, structural business options and strategic matters involving the Maxis Group. As such, the following revised remuneration is being put forward for shareholders' approval at this Twelfth Annual General Meeting:

| Description of Fees/ BIK or Position Held          | Current monthly<br>remuneration<br>approved by<br>shareholders at<br>the Eleventh AGM<br>(RM) | Proposed monthly<br>remuneration for<br>which<br>shareholders'<br>approval is being<br>sought at this<br>Twelfth AGM<br>(RM) | Change in monthly<br>Remuneration<br>(RM) |
|--|---|--|---|
| Chairman of Business & IT Transformation Committee | 4,167   | 10,000   | Increase of 5,833                         |
| Member of Business & IT Transformation Committee   | 1,667   | 4,167  | Increase of 2,500                         |

The overall remuneration structure for the Board and Committees for shareholders' approval at the Twelfth AGM is as follows:

| Remuneration Structure                                      | Monthly Fees/BIK (RM) |
|---|-----------------------|
| Chairman's Fees   | 33,334                |
| Director's Fees   | 20,834                |
| Chairman of Audit and Risk Committee                        | 10,000                |
| Chairman of Remuneration Committee                          | 4,167                 |
| Chairman of Nomination Committee                            | 4,167                 |
| Chairman of Business & IT Transformation Committee          | 10,000                |
| Chairman of the Government and Regulatory Affairs Committee | 4,167                 |
| Member of Audit and Risk Committee                          | 4,167                 |
| Member of Remuneration Committee                            | 1,667                 |
| Member of Nomination Committee                              | 1,667                 |
| Member of Business & IT Transformation Committee            | 4,167                 |
| Member of Government and Regulatory Affairs Committee       | 1,667                 |
| Chairman BIK  | 5,350                 |

Note: if approved by shareholders, the total increase in annual fees compared to that in the previous year, would be circa RM440,000 per year (2020/2021: RM3.0m; 2021/2022 : RM3.4m)



Shareholders' approval is being sought under Resolution 4 for the payment of Remuneration to Non-Executive Directors from the conclusion of the Twelfth Annual General Meeting up till the conclusion of the next Annual General Meeting of the Company in 2022, in accordance with the remuneration structure set out above. If passed, this will allow the Company to make payment of Remuneration to Non-Executive Directors on a monthly basis up till the next Annual General Meeting of the Company to be held in 2022.

D. The Audit and Risk Committee ("ARC") and the Board have considered the re-appointment of PwC as Auditors of the Company and collectively agree that PwC meets the criteria of the adequacy of resources and experience prescribed by Paragraph 15.21 of the MMLR.

The ARC at its meeting held on 22 February 2021 has made an assessment of the suitability and independence of the external auditors, PwC in accordance with the External Auditor Independence Policy of the Group, and the criteria under Paragraph 15.21 of the MMLR. In its assessment, the ARC considered several factors which include the following:

- (a) Quality of PwC's performance and their communications with the ARC and Maxis Group, based on feedback obtained via assessment surveys facilitated by the Maxis Group Internal Assurance function that gathered responses from the ARC members and management who had substantial contact with PwC throughout the year;
- (b) Adequacy of experience and resources provided to the Maxis Group by PwC, in terms of the firm and the professional staff assigned to the audit; and
- (c) Independence of PwC and the level of non-audit services rendered by PwC to the Maxis Group in financial year ended 2020 and the services to be rendered for the financial year ended 2021.

The ARC also took into account the professionalism and transparency in communication and interaction with the lead audit engagement partner and engagement team through discussions at the ARC meetings, engagements with the Chairman and members of the ARC and at the ARC private meetings, which demonstrated their independence, objectivity and professionalism.

The ARC was satisfied with the suitability of PwC based on the quality of audit, performance, competency and sufficiency of resources the external audit team provided to the Maxis Group. The ARC was also satisfied in its review that the provisions of non-audit services by PwC to the Company and the Group for the financial year ended 2020 did not in any way impair their objectivity and independence as external auditors of the Maxis Group.

The Board at its meeting held on 24 February 2021 approved the ARC's recommendation for shareholders' approval to be sought at the Twelfth AGM on the appointment of PwC as external auditors of the Company for the financial year ended 2021, under Resolution 5 in accordance with Rule 90 of the Company's Constitution, Sections 340(1)(c) and 274(1)(a) of the Companies Act 2016.

- E. Alvin Michael Hew Thai Kheam ("AMH") was appointed as Independent Director on 30 August 2012 and will exceed the cumulative tenure of nine years after 30 August 2021. In accordance with the Malaysian Code on Corporate Governance 2017, the Board, through the NC, has undertaken relevant assessments and recommended for AMH to continue to serve as Independent Non-Executive Director for a further one (1) year period from 30 August 2021 to 29 August 2022 based on the following justifications:
  - (a) AMH has fulfilled the criteria of an Independent Director as stated in the MMLR.
  - (b) AMH has demonstrated his objectivity and independence when providing his contribution as member of the Board in considering Board-related matters and in discharging his responsibilities as Director.
  - (c) The length of time that he has remained in office does not interfere with his ability to exercise independent judgment as Independent Director.
  - (d) AMH, together with the other Independent Directors, each function as a check and balance to the Board and exercise objectivity as Directors.
  - (e) AMH has vast experience, knowledge and skills in a diverse range of businesses and therefore provides constructive opinion, counsel, oversight and guidance as Director. His insights and guidance provide impartiality to matters considered at Board and Committee levels.
  - (f) AMH has devoted sufficient time and attention to his professional obligations to Maxis required for informed and balanced decision making.

The NC and the Board are satisfied that AMH is able to exercise independent judgment and has the ability to act in the best interests of the Company. AMH has continued to exercise his independence and due care during his present tenure as an Independent Non-Executive Director and has contributed in his role as a member of the NC and Business & IT Transformation Committee. AMH has abstained from all deliberations and voting at the NC and Board in relation to the recommendation of Resolution 6 to the shareholders.



The profile of AMH is set out on page 8 of the Company's Integrated Annual Report for the financial year ended 31 December 2020. AMH does not hold any shares in Maxis Berhad, has no family relationship with any Director and/or major shareholder of Maxis Berhad, has no conflict of interests with Maxis Berhad and has not been convicted of any offence within the past five years and has not been imposed any penalty by the relevant regulatory bodies during the financial year ended 2020.

F. Authority to allot and issue shares pursuant to Sections 75 and 76 of the Companies Act 2016. The Ordinary Resolution proposed under Resolution 7 of the Agenda is for the purpose of renewing the general mandate for issuance of shares by the Company pursuant to Sections 75 and 76 of the Companies Act 2016.

The Company did not issue any shares pursuant to Sections 75 and 76 of the Companies Act 2016 under the general mandate sought at the Eleventh Annual General Meeting held on 15 June 2020, which will lapse upon the conclusion of the forthcoming Twelfth Annual General Meeting to be held on 22 April 2021.

The proposed Resolution 7, if passed, will give authority to the Directors of the Company, from the date of this Annual General Meeting, to allot and issue shares or to make or grant offers, agreements or options in respect of shares to such persons, in their absolute discretion including to make or grant offers, agreements or options which would or might require shares in the Company to be issued after the expiration of the approval, without having to convene a general meeting, provided that the aggregate number of shares issued does not exceed 10% of the total number of issued shares of the Company for the time being. This authority, unless revoked or varied at a general meeting, will expire at the conclusion of the next Annual General Meeting of the Company.

The general mandate sought will enable the Directors of the Company to allot and issue shares, including but not limited to making a placement of shares for the purposes of raising funding for investment(s), working capital and general corporate purposes as deemed necessary.

## Notes:

## 1. Fully Virtual AGM

- (i) The Twelfth Annual General Meeting ("Twelfth AGM") shall be held as fully virtual meeting where members are only allowed to participate remotely via live streaming and online voting using Remote Participation and Electronic Voting ("RPEV") facilities which are available on Boardroom Smart Investor Portal at <u>https://web. lumiagm.com/</u>. Please follow the procedures provided in the RPEV Administrative Details for the Twelfth AGM in order to register, participate and vote remotely via RPEV facilities.
- (ii) With RPEV facilities, a member may exercise his/her right to participate (including to pose questions to the Company) and vote at the Twelfth AGM. Members may use the query box facility to submit questions real time during the Twelfth AGM or e-mail questions to <u>ir@maxis.com.my</u> prior to the meeting in line with the Guidance and Frequently Asked Questions on the Conduct of General Meetings for Listed Issuers ("SC Guidance Note") released by Securities Commission Malaysia ("SC") on 18 April 2020 and revised on 5 March 2021.
- (iii) The venue of the Twelfth AGM is strictly for purposes of complying with Section 327(2) of the Companies Act 2016 which requires the Chairman of the Meeting to be at the main venue ("Broadcast Venue") and to facilitate the conduct of the fully virtual meeting. No shareholders or proxies will be allowed to be physically present at the Broadcast Venue.

## 2. Proxy

- (i) Since the Twelfth AGM will be conducted as a fully virtual meeting, members wishing to participate in the meeting would be required to register yourselves through Boardroom Smart Investor Portal, <u>https://boardroomlimited.my</u> in order to participate remotely in the Twelfth AGM.
- (ii) A member of the Company entitled to participate and vote at the meeting is entitled to appoint a proxy or proxies to participate and vote in his stead subject to the following provisions:
  - (a) Save as provided for in Note 2(iv), the Companies Act 2016 and any applicable law, each member shall not be permitted to appoint more than two (2) proxies; and
  - (b) Where a member appoints more than one proxy, the appointment shall be invalid unless he/she specifies the proportion of the member's shareholdings to be represented by each proxy.

The members or their proxies may submit questions to the Company at <u>https://web.lumiagm.com/</u> prior to the Twelfth AGM or use the query box to transmit questions via RPEV facilities during live streaming of the Twelfth AGM.

(iii) If a member of the Company entitled to attend and vote at a meeting of the Company is not able to participate the Twelfth AGM via RPEV facilities on 22 April 2021, in line with the SC Guidance Note, we strongly encourage members to appoint the Chairman of the meeting as his/her proxy and indicate the voting instructions in the instrument appointing a proxy ("Proxy Form").



- (iv) For the avoidance of doubt, and subject always to Note 2(ii)(b), the Companies Act 2016 and any applicable laws:
  - (a) Where a member is an exempt authorised nominee which holds ordinary shares in the Company for multiple beneficial owners in one securities account (omnibus account), there is no limit to the number of proxies which the exempt authorised nominee may appoint in respect of each omnibus account it holds.
  - (b) Where a member of the Company is an authorised nominee, it may appoint at least one proxy in respect of each securities account it holds to which ordinary shares in the Company are credited. Each appointment of proxy by an authorised nominee may be made separately or in one instrument of proxy and shall specify the securities account number and the name of the beneficial owner for whom the authorised nominee is acting.
  - (c) A member who is a substantial shareholder (within the meaning of the Companies Act 2016) may appoint up to (but not more than) five (5) proxies.
- (v) A proxy may but need not be a member of the Company. There shall be no restriction as to the qualification of the proxy.
- (vi) Proxy appointment may be made via hardcopy proxy form pursuant to Rule 111 of the Company's Constitution or electronically pursuant to Rule 89 of the Company's Constitution. The instrument appointing a proxy shall be as follows:
  - (a) In Hardcopy Form

The Proxy Form in hardcopy shall be in writing under the hands of the appointor or of his/her attorney duly authorised in writing or if the appointor is a corporation either under its common seal, or the hand of its officer or its duly authorised attorney. An instrument appointing a proxy to vote at a meeting shall be deemed to include the power to demand or join in demanding a poll on behalf of the appointor.

The Proxy Form shall be deposited at the office of the Share Registrar of the Company at Boardroom Share Registrars Sdn Bhd, at Ground Floor or 11th Floor, Menara Symphony, No. 5, Jalan Prof. Khoo Kay Kim, Seksyen 13, 46200 Petaling Jaya, Selangor Darul Ehsan, Malaysia no later than Wednesday, 21 April 2021 at 3.00 p.m.,

#### (b) By Electronic Means

The Proxy Form may be submitted:

- (i) to the Share Registrar of the Company, Boardroom Share Registrars Sdn Bhd via e-mail to <u>bsr.helpdesk@boardroomlimited.com</u>, no later than Wednesday, 21 April 2021 at 3.00 p.m.,
- (ii) via electronic means ("e-Proxy") through the Boardroom Smart Investor Portal at <u>https://boardroomlimited.my</u> by logging in and selecting "E-PROXY LODGEMENT" no later than Wednesday, 21 April 2021 at 3.00 p.m. (please refer to the RPEV Administrative Details and the Annexure to the Proxy Form available at <u>https://maxis.listedcompany.com/ar2020.html</u> for further information on electronic submission).

## 3. Voting

- (i) Pursuant to Paragraph 8.29A(1) of the MMLR of Bursa Malaysia Securities Berhad, all the resolutions at the Twelfth AGM of the Company shall be put to vote by way of poll.
- (ii) If no name is inserted in the space provided for the name of your proxy, the Chairman of the meeting will act as your proxy.
- (iii) The lodging of a proxy form does not preclude a member from attending and voting at the meeting should the member subsequently decide to do so.
- (iv) Please refer to the voting procedures as specified in the RPEV Administrative Details for the Twelfth AGM.
- (v) Upon completion of the voting session for the Twelfth AGM, the Independent Scrutineers will verify and announce the poll results followed by the Chairman of the meeting's declaration whether the resolutions are duly passed.

#### Members Entitled to Attend

For purposes of determining the entitlement of a member to attend the Twelfth AGM, the Company shall be requesting Bursa Malaysia Depository Sdn. Bhd., in accordance with Rule 92 of the Company's Constitution and Section 34(1) of the Securities Industry (Central Depositories) Act 1991, to issue a General Meeting Record of Depositors as at 13 April 2021. Only a depositor whose name appears on the General Meeting Record of Depositors as at 13 April 2021 shall be entitled to attend the said meeting or appoint a proxy(ies) to attend and/or vote on such depositor's behalf.



#### **Personal Data Protection Measures**

Please refer to the Company's Compliance with the Personal Data Protection Act 2010 statement as found on page 245 of Maxis Integrated Annual Report 2020.

By attending the AGM and/or registering for the remote participation and electronic voting meeting and/or submitting the instrument appointing a proxy(ies) and/or representative(s), a member of the Company: (i) consents to the processing of the member's personal data by the Company (or its agents) for the AGM and matters related thereto, including but not limited to: (a) for processing and administration of proxies and representatives appointed for the AGM; (b) for preparation and compilation of the attendance lists, minutes and other documents relating to the AGM (which includes any adjournments thereto); and (c) for the Company's (or its agents') compliance with any applicable laws, listing rules, regulations, codes and/or guidelines (collectively, the "Purposes"), (ii) undertakes and warrants that he or she has obtained such proxy(ies)' and/or representative(s)' prior consent for the Company's (or its agents') processing of such proxy(ies)' and/or representative(s)' personal data for the Purposes, and (iii) agrees that the member will fully indemnify the Company for any penalties, liabilities, legal suits, claims, demands, losses and damages as a result of the member's failure to provide accurate and correct information of the personal data or breach of the member's undertaking and/or warranty as set out herein.

NOTE: the term "processing" and "personal data" shall have the same meaning as defined in the Personal Data Protection Act 2010.

# Maxis Integrated Annual Report 2020, Circular to Shareholders, Corporate Governance Report 2020 and queries related to Twelfth AGM

- 1. Maxis Integrated Annual Report 2020, Circular to Shareholders and Corporate Governance Report 2020 may be downloaded at <u>https://maxis.listedcompany.com/ar2020.html</u>
- 2. Members are advised to refer to the Company's announcements on Bursa Malaysia Securities Berhad's website and Company's website at <u>www.maxis.com.my</u> from time to time for any updates on the Twelfth AGM subsequent to the issuance of this Notice.
- Any queries relating to the Twelfth AGM including the lodgment of proxy form and the RPEV procedures may be directed to <u>bsr.helpdesk@boardroomlimited.com</u>. For the avoidance of doubt, save for making the foregoing queries, you may not use the said email address to communicate with the Company for any other purposes.
- 4. Please refer to the RPEV Administrative Details available at <a href="https://maxis.listedcompany.com/ar2020.html">https://maxis.listedcompany.com/ar2020.html</a> for further details of the Twelfth AGM.