



MAXIS BERHAD

Registration No. 200901024473 (867573-A)
(Incorporated in Malaysia)

Administrative Details for the Seventeenth Annual General Meeting ("17th AGM") of Maxis Berhad ("Maxis" or "the Company")

Dear Shareholders,

Maxis' 17th AGM will be held as follows:

Day and Date : Thursday, 14 May 2026
Time : 2.30 p.m.
Venue : The Vertical, Connexion Conference & Event Centre
Grand Summit Ballroom (Level M1)
Bangsar South City, No. 8, Jalan Kerinchi
59200 Kuala Lumpur, Malaysia

1. Notification of 17th AGM Documents published on Maxis' website

The following documents have been published and are available on Maxis' website at https://maxis.listedcompany.com/general_meetings.html:

- i. Notice of the 17th AGM
- ii. Maxis Integrated Annual Report 2025
- iii. Corporate Governance Report 2025
- iv. Circular to Shareholders in relation to the Proposed Renewal of Existing Shareholders' Mandate for Recurrent Related Party Transactions of a Revenue or Trading Nature ("Circular to Shareholders")
- v. Proxy Form
- vi. Administrative Details
- vii. Privacy Notice for Maxis' 17th AGM Attendees

You are encouraged to utilise the digital copies of the documents in (i)-(vii) above. Please contact the following persons from Boardroom Share Registrars Sdn. Bhd. ("Boardroom"), should you require a printed copy of the Maxis Integrated Annual Report 2025 and/or Circular to Shareholders or for further information pertaining to the 17th AGM:

Muhammad Farhan Mohd Khaider or Mohamed Sophiee Ahmad Nawawi

Tel : 603-7890 4711 or 603-7890 4716
Helpdesk No. : 603-7890 4700
Fax : 603-7890 4670
E-mail : muhammad.farhan@boardroomlimited.com
mohamed.sophiee@boardroomlimited.com
Helpdesk E-mail : bsr.proxy@boardroomlimited.com

Note: The printed Maxis Integrated Annual Report 2025 and/or Circular to Shareholders will be provided soonest practicable from the date of receipt of the verbal or written request.

2. General Meeting Record of Depositors ("GM ROD")

In respect of deposited securities, only a depositor whose name appears on the GM ROD as at 7 May 2026 shall be entitled to attend the 17th AGM or appoint proxy(ies) to attend and/or vote on such depositor's behalf.

Section A: Registration and Attending the 17th AGM

1. Registration commences at 12.30 p.m. on Thursday, 14 May 2026 at the Venue and will remain open until such time registration is closed ("Period of Registration").
2. Please present your original MyKad or Passport at the registration counter for verification. Registration on behalf of another person is strictly not allowed.
3. Upon verification and successful registration, you will be provided with the following:
 - i. An identification wristband. Entry into the meeting hall will require a wristband. No replacement will be provided for any lost/misplaced wristband.
 - ii. The QR code to enable voting via the e-polling system using your smartphone/tablet.

Section B: Proxy

1. If you are a shareholder and wish to participate in the 17th AGM yourself, please do not submit a Proxy Form. If you have lodged a Proxy Form and subsequently decide to participate in the 17th AGM in person, please follow the steps under the heading “**Revocation of Proxy**” as set out herein.
2. The appointment of proxy may be made in hardcopy form or by electronic means and submitted no later than Wednesday, 13 May 2026 at 2.30 p.m., as follows:

In Hardcopy Form

The Proxy Form shall be deposited at the office of the Share Registrar of the Company, Boardroom Share Registrars Sdn. Bhd., at 11th Floor, Menara Symphony, No. 5, Jalan Prof. Khoo Kay Kim, Seksyen 13, 46200 Petaling Jaya, Selangor Darul Ehsan, Malaysia.

By Electronic Means

- i. via e-mail to the Share Registrar of the Company, Boardroom at bsr.proxy@boardroomlimited.com; or
- ii. via electronic means (“e-Proxy”) through the Boardroom Smart Investor Portal (“BSIP”) at <https://investor.boardroomlimited.com> (please refer to the steps below):

Step 1 – Register Online with BSIP (for first time users only)

(Note: If you have already signed up with BSIP, please proceed to Step 2)

- a. Access the BSIP at <https://investor.boardroomlimited.com>

Individual Account (For individual shareholders)	Corporate Account (For representatives of corporate holders)
<ul style="list-style-type: none"> – Click “Register” to sign up as a user and select “Sign up as Individual”. – Complete the registration and enter a valid e-mail address. – Upload and attach your MyKad (front and back) or Passport in JPEG, PNG or PDF format. – Click “Sign Up”. <p><i>Note: Please register for an Individual Account if you are an appointed proxy to attend the meeting.</i></p>	<ul style="list-style-type: none"> – Click “Register” to sign up as a user and select “Sign up as Corporate Holder”. – Complete the registration and enter a valid e-mail address. – Upload and attach your MyKad (front and back) or Passport along with the completed authorisation letter in JPEG, PNG or PDF format. – Click “Sign Up”. <p><i>Note: If you are appointed as the authorised representative for more than one (1) corporate holder/authorised nominee, please click the Home button and select “Edit Profile” to add your representation after your BSIP account has been approved.</i></p>

- b. You will receive an e-mail from BSIP for e-mail address verification. Click “**Verify Email Address**” from the e-mail received to proceed with the registration.
- c. Once your e-mail address is verified, you will be directed to BSIP to verify your mobile number. Click “**Request OTP Code**” and an OTP Code will be sent to your registered mobile number. Please enter the OTP Code and click “**Enter**” to complete the process.
- d. Your registration will be verified and approved within one (1) business day, and you will receive an e-mail notification upon approval of your BSIP account. Thereafter, you may login to BSIP at <https://investor.boardroomlimited.com> using the e-mail address and password you provided during registration.

Step 2 – Appointment of Proxy

- a. Login to your BSIP account at <https://investor.boardroomlimited.com> with your registered e-mail address and password.
- b. Click “**Meeting Event(s)**” and select “**MAXIS BERHAD 17th ANNUAL GENERAL MEETING**” and click “**Enter**”.

Appointment of Proxy by Individual Shareholder and Corporate Holder
<ul style="list-style-type: none"> – Go to “PROXY” and click “Submit eProxy Form”. For Corporate Account User, select the company that you represent. – Enter your 9-digit CDS account number and the number of securities held. – Select your proxy(ies) – either the Chairman of the Meeting or individual proxy(ies). – Read and accept the General Terms and Conditions by clicking “Next”. – Enter the particulars of your proxy(ies) and voting instructions. If you wish to have your proxy(ies) act upon his/her discretion, please indicate “Discretionary”.
Appointment of Proxy by Authorised Nominee and Exempt Authorised Nominee
<ul style="list-style-type: none"> – Go to “PROXY” and click “Submit eProxy Form”. Select the Nominee(s) Company that you represent. – Click “Download Excel Template” to download the Excel Template. – Insert the appointment of proxy(ies) for each CDS account with the required data and voting instructions into the Excel Template. Please ensure that the data is inserted correctly in accordance with the template. – Upload the completed Excel Template.

- c. Review and confirm your proxy(ies) appointment and click “**submit**”.
- d. Download or print the e-Proxy Form as an acknowledgement.
- e. You will receive a notification from Boardroom that your request(s) has been received.

3. Please refer to the notes in the Notice and Proxy Form of the 17th AGM for detailed explanations and submit your Proxy Form in accordance with the notes and instructions printed therein.

4. **Revocation of Proxy**

If you have submitted a Proxy Form(s) and subsequently decide to appoint another person or wish to participate in the 17th AGM in person, please revoke the earlier appointment of proxy(ies) at least twenty-four (24) hours before the 17th AGM through the following options:

i. Hardcopy Form

- Write to bsr.proxy@boardroomlimited.com to revoke the appointed proxy(ies).

ii. e-Proxy Form via BSIP

- Click “**Meeting Event(s)**” and select “**MAXIS BERHAD 17th ANNUAL GENERAL MEETING**” and click “**Enter**”.
- Go to “**Submitted eProxy Form list**” and click “**View**”.
- Click “**Cancel/Revoke**” at the bottom of the e-Proxy form.
- Click “**Proceed**” to confirm.

Section C: Appointment of Corporate Representative

1. For Corporate Shareholders who wish to appoint a representative (pursuant to the provisions of Section 333 of the Companies Act 2016) instead of a proxy to attend the 17th AGM, you are required to:

- Deposit the **original** Certificate of Appointment of Corporate Representative under seal of the corporation or in accordance with the constitution or governing laws of the corporation (whichever is applicable) to the Share Registrar’s Office and e-mail them at bsr.proxy@boardroomlimited.com by providing the name of Shareholder, CDS account number and attaching the Certificate of Appointment of Corporate Representative at any time before the time appointed for holding the 17th AGM; or
- Submit the **original** Certificate of Appointment of Corporate Representative at the registration counter on the meeting day, within the Period of Registration.

2. The appointed representative is required to present his/her original MyKad or Passport at the registration counter on the meeting day, for verification purpose.

Section D: Voting Procedure

1. The voting will be conducted by poll in accordance with Paragraph 8.29A of Bursa Malaysia Securities Berhad Main Market Listing Requirements. The Company has appointed Boardroom as Poll Administrator to conduct the poll by way of electronic voting (“e-Polling”) and SKY Corporate Services Sdn. Bhd. as the Scrutineers to verify the poll results.

2. The e-Polling will be conducted via either one (1) of the following methods:

- using your smartphone or tablet by scanning the QR code provided upon registration on the meeting day; or
- via the polling kiosk at the Venue.

3. During the 17th AGM, the Poll Administrator will provide a briefing on the e-Polling housekeeping rules. The voting session will commence when the Chairman calls for the poll to be opened and will end when the Chairman announces the closure of the poll.

4. Upon closure of the poll, the Scrutineers shall verify and announce the poll results, following which the Chairman shall declare whether the resolutions put to vote are carried or not.

Section E: Submission of Questions

1. The Chairman and the Board of Directors will endeavour to respond to questions submitted by shareholders which are related to the resolutions to be tabled at the 17th AGM and the performance of the Company.

2. Shareholders may submit the questions related to the agenda items of the 17th AGM via the following options:

i. Prior to the meeting

Please submit your questions no later than Wednesday, 13 May 2026 at 2.30 p.m.

- Login to your BSIP account at <https://investor.boardroomlimited.com> with your registered e-mail address and password. Click “**Meeting Event(s)**” and select “**MAXIS BERHAD 17th ANNUAL GENERAL MEETING**” and click “**Enter**”. Thereafter, select “**Submit Questions**” to pose your questions; or
- E-mail your questions to ir@maxis.com.my.

ii. During the meeting

- Submit your questions via the QR Code provided upon registration on the meeting day; or
- You may speak or raise questions during the meeting.

Section F: Other Information

1. **No Recording or Photography**

Recording or photography of the 17th AGM proceedings is prohibited without the prior written permission of the Company.

2. **Presentation at the 17th AGM (if any)**

The outcome of the 17th AGM, Company’s presentation or slides including responses to the Minority Shareholders Watch Group’s questions (if any) will be posted on the Company’s website soonest practicable.

3. Parking

Parking is free, subject to validation at the parking validation counter at the Venue. This is only valid for parking at The Vertical and Nexus, Connexion Conference & Event Centre via the following options:

- i. If entering via license plate recognition system, please provide your vehicle registration number for validation; or
- ii. If entering using Touch 'n Go or credit/debit card, please present the Touch 'n Go or credit/debit card for validation.

4. Help Desk at the 17th AGM

The Help Desk will attend to any enquiries in relation to registration matters.

5. Communication Guidance for Shareholders

- i. A Letter to Shareholders of Maxis dated 16 April 2026 on the details of the 17th AGM is sent to the shareholders whose names appear on the Record of Depositors as at 9 April 2026.
- ii. Shareholders are advised to refer to the Company's announcements on Bursa Malaysia Securities Berhad's website and Maxis' website at https://maxis.listedcompany.com/general_meetings.html from time to time for any updates on the 17th AGM after the issuance of this Administrative Details.
- iii. Persons whose shares are registered under nominee companies are advised to refer to the nominee companies for a copy of the Letter to Shareholders in (i) above.

6. Enquiries

Should you have any enquiries prior to the 17th AGM or wish to request technical assistance to participate in the 17th AGM, please contact Boardroom during office hours from Monday to Friday (8.30 a.m. to 5.30 p.m.):

Boardroom Share Registrars Sdn. Bhd.

Address : 11th Floor, Menara Symphony
No. 5, Jalan Prof. Khoo Kay Kim
Seksyen 13
46200 Petaling Jaya
Selangor Darul Ehsan
Malaysia

General Line : 603-7890 4700
Fax : 603-7890 4670
E-mail : bsr.proxy@boardroomlimited.com

Personal Data Protection Measures

By attending the 17th AGM and/or registering via the BSIP and/or submitting the instrument appointing a proxy(ies) and/or representative(s) to attend, participate, speak and vote at the 17th AGM and/or any adjournment thereof, a member of the Company:

- (i) consents to the processing of the member's personal data, including his/her name, National Registration Identity Card number (if Malaysian) or passport number (if non-Malaysian), fixed-line telephone or mobile number, e-mail address and business contact information, as requested or obtained by the Company (or its agents) from the member or his/her authorised person, by the Company (or its agents) for the 17th AGM and matters related thereto, including but not limited to:
 - (a) for processing and administration of proxies and representatives appointed for the 17th AGM;
 - (b) for preparation and compilation of the attendance lists, minutes and other documents relating to the 17th AGM (which includes any adjournments thereto);
 - (c) for the Company's (or its agents') compliance with any applicable laws, listing rules, regulations, codes and/or guidelines; and
 - (d) for the disclosures to regulatory authorities, service providers, vendors, etc. (collectively, the "Purposes"),
- (ii) undertakes and warrants that he/she has obtained such proxy(ies)' and/or representative(s)' prior consent for the Company's (or its agents') processing of such proxy(ies)' and/or representative(s)' personal data for the Purposes, and
- (iii) agrees that the member will fully indemnify the Company for any penalties, liabilities, legal suits, claims, demands, losses and damages as a result of the member's failure to provide accurate and correct information of the personal data or breach of the member's undertaking and/or warranty as set out herein. It is necessary for us to collect and process the personal data of the proxies and representatives, subject always to applicable laws, to facilitate the attendance of such proxies and representatives at the 17th AGM. If you would like to make any inquiries or complaints in relation to your personal data or would like to access, correct or limit the personal data held by us, you may contact our Company Secretary at +603-2330 7000.

Notes:

1. The terms "processing" and "personal data" shall have the same meaning as defined in the Personal Data Protection Act 2010.
2. This statement should be read in conjunction with Maxis' Privacy Notice for Shareholders which is also accessible at https://maxis.listedcompany.com/general_meetings.html.
3. For the avoidance of doubt, a "member of the Company" refers to a registered shareholder of Maxis and includes a personal representative or trustee of an estate (in the case of a deceased individual shareholder).
4. The Company's compliance with the Personal Data Protection Act 2010 statement is found in the Maxis Integrated Annual Report 2025.